



EUROPEAN INNOVATION COUNCIL AND SMES
EXECUTIVE AGENCY (EISMEA)

Department I – Innovation ecosystems, SMP/ Entrepreneurship and Consumers
Unit I-03 SMP/Internal Market and Consumers

Brussels,
eismae.i.03.1/ld

**Call for Proposals: “Union market surveillance campaigns and associated activities, including resources and equipment, IT tools and training”
SMP-IMA-2021-MS-CAA-2711-12367**

**Questions & Answers (Q&A)
Info session on 06/09/2021, 14:30, Webex
Questions received on 25/10 and 26/10**

QUESTION 1	
Q1	In relation to the Application form part B, section 5, regarding ethics and security - both sections are marked with “Not applicable” in the official CfP material. Does this mean we should not fill these sections or how should it be understood?
A1	<i>In order to properly answer to your question the MGA template – and in particular articles 13 (security), 14 (ethics), 15 (data protection) and 16 (IPR) – may help you filling-in the 2 fields in the ‘Application form part B’ whenever you consider that something may be relevant for your proposal. This particularly concerns the part ‘Ethics’ (Art. 14, 15 and 16 of the MGA) and part ‘Security’ (Art. 13 of the MGA) of the ‘Application form part B’.</i> <i>Even if the form indicates “Not applicable” it would be better that within the scope of the call, you consider whether the part on ‘Ethics’ might be answered positively with regards to the data protection or IPR. The same for the ‘security’ field. It is up to you to evaluate whether to fill it in.</i>
QUESTION 2	
Q2	Concerning the detailed budget table - at the top of each sheet in the budget table, I have to write “project number”. Where do I find this specific number? Do I assign it myself? Also just to confirm: does each participant in the consortium need to fill out a separate budget? So if our consortium consists of 3 MSAs, we will hand in 3 separate excel files along with the application?
A2	<i>Please be informed that each participant needs to fill out the sheets #3 (detailed table) and #4 (Consolidated table - participant) from the detailed budget table. The sheet #5 (Consolidated table - project) needs to be completed manually by the coordinator on the basis of the detailed budget tables filled out by the participants.</i> <i>With regard to the project number please note that the number will be attributed to you after receipt of your proposal. So for the moment you don’t need to specify it in the budget table.</i>