**Annex 5 to Part B - Eligibility Checklist**

* Annex 1: Description Sheet 1 for European Cluster Collaboration Platform (ECCP) registered partners: to be completed by each cluster organisation with a validated registration in the ECCP;
* Annex 2: Description Sheet 2 for ECCP pending registration partners: to be completed by each cluster organisation that has submitted a registration to the ECCP by the submission deadline of the Call for Proposal SMP-COSME-2021-CLUSTER ;
* Annex 3: Eligibility Sheet
* Annex 4: Strand Selection
* Annex 5: Declaration on members of the SMP cluster network

**Annex 1: Form to be completed by cluster organisations registered on the ECCP**

**Descriptive fiche to be completed by each cluster organisation already registered on the European Cluster Collaboration Platform (ECCP).**

**Note that your profile under the ECCP must be 100% completed**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of cluster organisation or business network organisation:** |  |  |  |  |
|  |  |  |  |  |
| **ECCP profile link:**   |  | | --- | |  | | | |  |  |

Please copy/paste below the information concerning the sectoral and industrial focus of your organisation that appears in your cluster profile on the ECCP website.

**INDUSTRAL FOCUS**

**Sectoral industries (NACE2) represented by the cluster:**

|  |
| --- |
|  |

**Cross-sectoral industry**

|  |
| --- |
|  |

**Alliance / Ecosystem**

|  |
| --- |
|  |

**Technological fields (IPC/WIPO)**

|  |
| --- |
|  |

**S3 EU priority areas**

|  |
| --- |
|  |

**Annex 2: Declaration on honour and descriptive form for cluster organisations with a pending ECCP registration**

**To be completed by each cluster organisation not yet registered on the European Cluster Collaboration Platform (ECCP).**

Are you a cluster organisation that support the strengthening of collaboration, networking and learning in innovation clusters and act as innovation support providers by providing or channelling specialised and customised business support services to stimulate innovation activities, especially in SMEs, in line with the coverage of innovation clusters under Annex I in the "EU Framework for State Aid for Research and Development and Innovation"?[[1]](#footnote-1)

**Yes** \_\_\_\_\_\_

**No** \_\_\_\_\_\_\_

**Have you submitted a request for registration of your cluster profile to the ECCP?**

**Yes, it is pending** \_\_\_\_\_\_\_\_\_\_

**Yes, but it was rejected** \_\_\_\_\_\_

**No** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of cluster organisation** |  |  |  |  |
|  |  |  |  |  |

|  |
| --- |
| **Year of establishment :** |
|  |
| **Number of employees in the cluster organisation :** |
|  |
| **Cluster Excellence Label  or other label:** |
|  |

**Legal form of organisation:**

|  |
| --- |
|  |

**Membership to other networks/partnerships:**

|  |
| --- |
|  |

**INDUSTRAL FOCUS**

**Sectoral industries (NACE2) represented by the cluster:**

|  |
| --- |
|  |

**Cross-sectoral industry**

|  |
| --- |
|  |

**Alliance / Ecosystem**

|  |
| --- |
|  |

**Technological fields (IPC/WIPO)**

|  |
| --- |
|  |

**S3 EU priority areas**

|  |
| --- |
|  |

**COMPOSITION OF THE CLUSTER**

**Total Number of members of the cluster:**

|  |
| --- |
|  |

**Number of SME members of the cluster:**

|  |
| --- |
|  |

**Number of large firms members of the cluster:**

|  |
| --- |
|  |

**Number of Research Organisations, Universities, Technology Centers, members of the cluster:**

|  |
| --- |
|  |

**CLUSTER STRATEGY**

**Mission/Objectives:**

|  |
| --- |
|  |

**Do you have formalized a strategy?**

**Yes** \_\_\_\_\_\_

**No** \_\_\_\_\_\_\_

**N/A** \_\_\_\_\_\_

**Do you have specific strategy focus that addresses internationalisation?**

**Yes** \_\_\_\_\_\_

**No** \_\_\_\_\_\_\_

**N/A** \_\_\_\_\_\_

**TRANS-NATIONAL COOPERATION**

**Main countries addressed by the cluster organisation through trans-national activities (maximum 5 European/COSME countries):**

|  |
| --- |
|  |

**Annex 3:** **Eligibility Sheet**

**Compliance with the specific criteria for eligible consortia as outlined in section 6 of the Call for Proposals**

A. minimum number of entities forming the consortium: minimum three different legal entities:

1.

2.

3.

B. minimum geographical coverage: minimum 3 cluster organisations (see definition Section 6 of the Call) or cluster networks from at least 3 different EU Member States:

1.

2.

3.

C. at least one EU Member State partner from a less advanced region (as defined and applied in the Cohesion policy regulation 2021-2027[[2]](#footnote-2): GDP per capita <75%). Please provide name of the partner and its region:

1.

D. **At least half of the members of the consortium** have completed one of the two **Annexes above (1[[3]](#footnote-3) or 2[[4]](#footnote-4))**.

Yes/No

**Annex 4:** **Strand Selection**

Please select which one of the 15 strands is your Consortium applying for (select only one):

* 1. Tourism;
* 2. Mobility-Transport-Automotive;
* 3. Aerospace & Defence;
* 4. Construction;
* 5. Agri-food;
* 6. Energy Intensive Industries;
* 7. Textile;
* 8. Creative & Cultural Industries;
* 9. Digital;
* 10. Renewable Energy;
* 11. Electronics;
* 12. Retail;
* 13. Proximity & Social Economy;
* 14. Health;
* 15. Open strand.

**Annex 5: Declaration on members of the SMP cluster network[[5]](#footnote-5)**

I undersigned …………………………………………………, authorised representative of the cluster network ………………………………………………………………., declare on my honour that the network above mentioned that I represent is only composed of members established in the countries participating in the Single Market Programme. I remain available to provide, upon request, to EISMEA the full members’ list.

Full name Date Signature

1. Annex 1 to the EU ‘Framework for State aid for research and development and innovation’ (Commission Communication 2014/C 198/01) lists eligible costs for aid for the operation of innovation clusters. This gives a more detailed picture of the typical related activities that a cluster organisation may undertake. These include ‘(a) animation of the cluster to facilitate collaboration, information sharing and the provision or channelling of specialised and customised business support services; (b) marketing of the cluster to increase participation of new undertakings or organisations and to increase visibility; (c) management of the cluster’s facilities; and (d) organisation of training programmes, workshop and conferences to support knowledge sharing and networking and transnational cooperation.’ The full reference text can be found at [**http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52014XC0627(01)&from=EN**](https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:52014XC0627(01)&from=EN)

   [↑](#footnote-ref-1)
2. [For](https://ec.europa.eu/regional_policy/en/2021_2027/) an overview of the EU less advanced regions per country, please consult the map *‘EU regional funding 2021-2027, Investment for jobs and growth goal (ERDF and ESF) eligibility, 2021-2027 ‘* which can be found here: <https://ec.europa.eu/regional_policy/en/information/maps/#1> [↑](#footnote-ref-2)
3. To be completed by cluster organisations or business network organisations registered on the European Cluster Collaboration Platform. [↑](#footnote-ref-3)
4. To be completed by cluster organisations or business network organisation with a pending ECCP registration. [↑](#footnote-ref-4)
5. To be signed by the authorised representative of the cluster network. [↑](#footnote-ref-5)