



Erasmus for Young Entrepreneurs – Ukraine (SMP-COSME-2023-EYEUA)

Online Info Session - 27 March 2023

ReadyForEU

2. Objectives, provisions and how to apply

Call requirements

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Order of events

Call objectives

Core provisions of the call

How to apply



Call Objectives

General objective

Specific Objectives

General objective

Strengthening the network of Intermediary Organisations (IOs) implementing the EYE programme across Europe

-> **selection of new consortia** which will act as IOs to recruit recruiting **Ukrainian new entrepreneurs (NE)** and host entrepreneurs (HE) outside of Ukraine

-> 25-30 IOs to be selected / 5 projects / 430 new entrepreneurs with Ukrainian citizenship

Specific objectives

- Contribute to **supporting Ukraine's recovery**
- **Matching of at least 85 New Entrepreneurs with Ukrainian citizenship** (per project) and facilitate the continuation of business in UA
- Contributing, where possible, to the **EU's triple transition** challenge
- EYE open to **entrepreneurs from all economic sectors**
 - **Sharing of experience and information** between Ukrainian and other European entrepreneurs
 - **Support networking** between Ukrainian and other European entrepreneurs



Call provisions

The Selection Process: Admissibility, eligibility, exclusion, selection, award criteria (indicative)

Main contractual Deliverables

Indicative Financial Provisions

The selection process

Admissibility, eligibility, exclusion, selection, award criteria (indicative)

Admissibility

(call section 5. Admissibility and documents)

- Submit proposal
 - By the call **deadline: 11 May 2023**
– 17:00:00 CET (Brussels)
 - Electronically
 - Using the forms provided (inside and outside the Submission System)

Proposals must be **complete** and contain all the requested information and **required annexes** and supporting documents

“Application Form Part A – administrative data”
+ “Application Form Part B – technical description”
(50 pages limit)

+ Mandatory annexes (incl **Annex 5**)

Substantial change in
comparison to COSME calls

Eligibility - Who can participate in the call

- Applicants must be
 - **legal entities** (public or private bodies)
 - established in one of the **eligible countries**
 - European Union (EU)
 - Non-EU countries: listed EEA countries and countries associated to the SME part of the Single Market Programme or countries which are in ongoing negotiations for an association agreement and where the agreement enters into force before grant signature
 - Non-exhaustive list of type of organisations available in section 6.
Eligibility/Eligible participants (eligible countries)

Exclusion

Applicants must confirm, at the application stage, that they are not in one of the situations specified in section 7. *Financial and operational capacity and exclusion* (e.g. bankruptcy, guilty of grave professional misconduct, committed fraud, corruption, ...)

Those participants will be excluded.

For details, see Articles 136 and 141 of EU Financial Regulation 2018/1046.

Selection

Financial capacity:

Stable and sufficient resources (grant preparation); see [Rules for Legal Entity Validation, LEAR Appointment and Financial Capacity Assessment](#).

Operational capacity:

Know-how, qualifications and resources / 'Quality' award criterion (-> competence and experience of the applicants and their project teams)

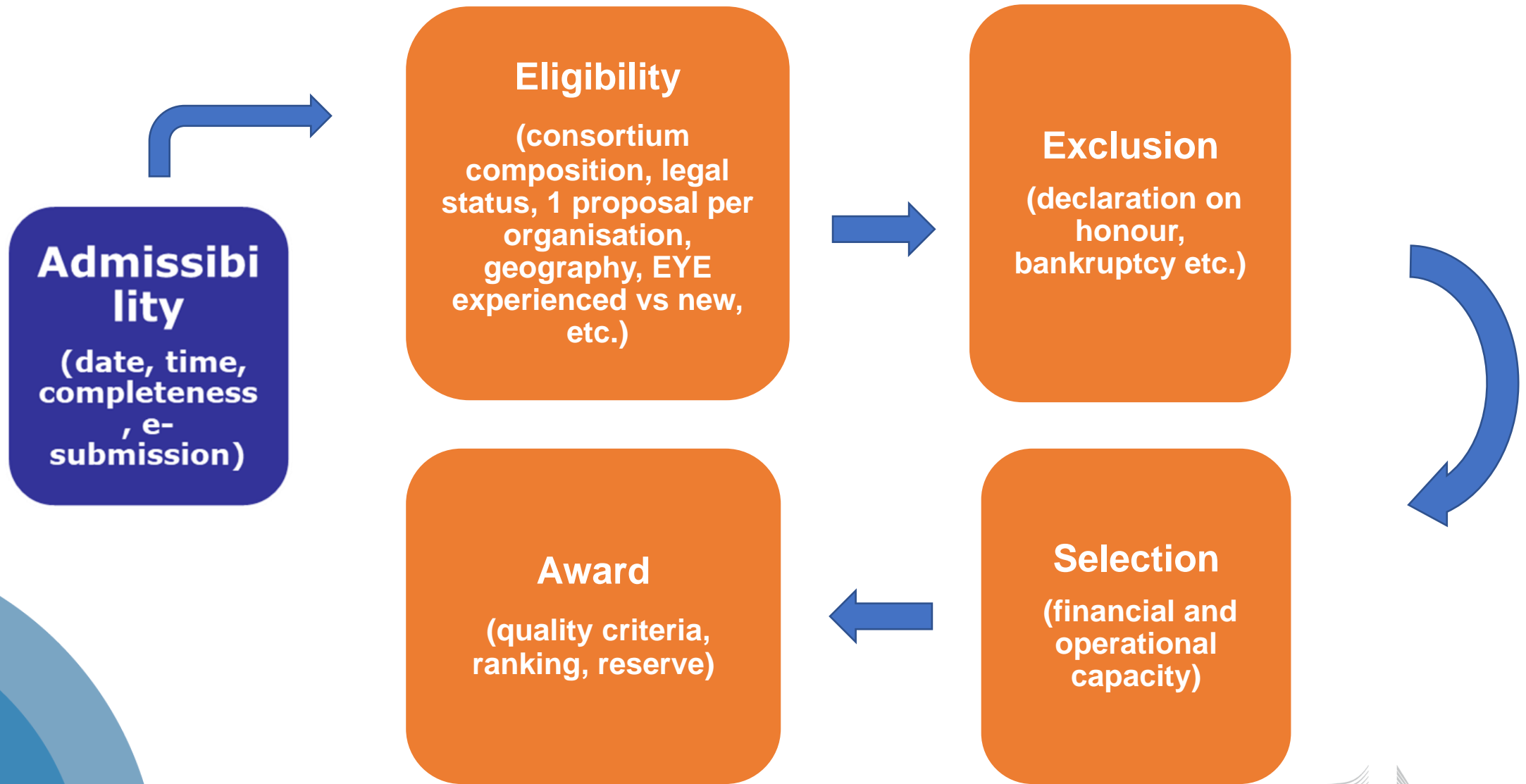
Core activities must be business support services to start-ups or young entrepreneurs

Award Criteria

Award criteria	Minimum pass score	Maximum score
Relevance	16	30
Quality — Project design and implementation	16	30
Quality — Project team and cooperation arrangements	16	30
Impact	6	10
Overall (pass) scores	70	100

- Minimum score: overall score of 70% + 50% of each criterion.
- For details, please check the award criteria in the Call text (section 9. Award criteria).

The Successive Stages of the Selection Process



Main Contractual “Deliverables”

Reports

Meetings

Other

Essentials **meetings** to be attended during implementation

- Participation of all partners in **Network Meetings** in Brussels (starting Autumn 2023) + separate training for Newcomers

These Network Meetings are key meetings to be attended by all beneficiaries!

- Mid-term review meetings: in case of convocation by the EISMEA, all partners in the consortium are requested to attend (usually mid-way)
- Meetings are, by default, in person (exceptions may apply)

Reports and others

- **Not linked to a payment:** *(call section Milestones and deliverables)*
 - 1 Progress report (in month 9)
 - 3x Success stories (cumulative, about 5 per year of implementation): months 10, 20, 28
- **Linked to a payment:**
 - Interim report (after 14 months) including Financial Statements → 2nd payment
 - Final Technical Implementation Report and Financial Statements (final payment)

Indicative Financial Provisions

General funding provisions

Financial Support to New Entrepreneurs: Specific rules

Payments

Type of projects

General funding provisions

Max. EU contribution
to **programme
management costs:**

90%

of total budget

Financial Support to Third Parties

- **Payments to NEs:**

EISMEA reimburses up to **100%** of financial support to 3rd parties, i.e., paid **to new entrepreneurs** – with a maximum of EUR 6,600 per NE for max. 6 months duration per NE

- **Min. NE budget:**

*50% of the **max. grant** to be reserved for NEs*

Specific rules for payments to new entrepreneurs (financial support to 3rd parties)

- Financial assistance to New Entrepreneurs is a must.
- The Implementation Manual for Intermediary Organisations (Quality Manual, Annex 1), specifies the maximum monthly allowances *by host country* (see also [EC Decision](#) from 2022)
- The NE budget is to be “budgeted” for the partner who will execute the payments.
 - Payments by 1 IO on behalf of another IO is possible, *in duly justified cases*.

Payments

Payments	Conditions
Pre-financing Interim payment	50% Up to 40%
Final Payment (of balance)	On the basis of the approved final report and the financial statements



How to apply

How to use the tool – application process

Application Forms and how to encode

Application Process

a) all participants need to create an **EU-Login user account**.

Register your organisation in the Participant Register. Use the 9-digit participant identification code (PIC) for drafting and submission.

b) submit the proposal in 3 parts:

- **Part A** = administrative information about the applicant organisations (online)
- **Part B** = technical content of the proposal = ***Application Form Part B***
- **Annexes** (*detailed budget, Specific Annex 5 including profiles (qualifications and experience) of the proposed staff instead of CVs, list of previous projects as part of the Application Form Part B*)

Application Form Part B

- Application Form Part B = **standardised template AND**
- **Annex 5 of the Application Form Part B** = applicants have to provide specific information that is essential to respond appropriately to the requirements of this call for proposals Erasmus for Young Entrepreneurs.

Please respect the **specifications** as to how and where to encode which type of information (call document section 14 - detailed explanation)



Application Form Part B = 2 forms

- Application Form Part B (technical description) = standardised template (download MS Word file from submission system, fill and upload PDF)

- Annex 5 = *EYE specific* additional information to Part B
- Download MS Word file from **EISMEA web**, fill and upload as PDF under “Other Annexes”

- How, where and what to fill: call section 14. *Specific instructions for submission of Part B*

14. Specific instructions for submission of Application Form Part B

The Application Form Part B is composed of two forms:

- The **Application Form Part B** is a standardised template for all calls for proposals under the Single Market Programme and beyond.
- Therefore, in **Annex 5 - Additional information to Application Form Part B** applicants have to provide specific information that is essential to respond appropriately to the requirements of this call for proposals Erasmus for Young Entrepreneurs.

Table of contents in Application Forms	Application Form Part B Guidance comments (if any)	Annex 5 - Additional information to Application Form Part B Guidance comments (if any)
PROJECT SUMMARY	Fill (be concise)	N.A.
1. RELEVANCE		
1.1 Background and general objectives	Fill	N.A.
1.2 Needs analysis and specific objectives	Fill; including the overall relationship target	Fill; provide, above all: - detailed planned outcomes, i.e. breakdown between number of NEs and HEs matched (of all types of entrepreneurs requested under this call) and the number of recruited entrepreneurs (NEs and HEs) ⁴³

⁴³ Recruited is to be understood as registered in the EYE IT tool, i.e. applications of interested entrepreneurs were assessed favourably by the IOs, so that these entrepreneurs are accepted.



Single Market Programme (SMP COSM)

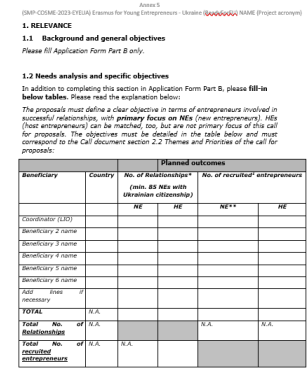
Application Form
Administrative Forms (Part A)
Technical Description (Part B)

(SMP COSME Standard)



Single Market Programme (SMP COSME)
Call for proposals
Erasmus for Young Entrepreneurs – Ukraine (Ready4EU)
(SMP-COSME-2023-EYE1M)
Annex 5 –
Additional information to Application Form Part B
(technical description of the project)

Version 1 - 28 February 2023



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Questions?



Call related, non-IT: exclusively to [EISMEA-SMP-COSME-ENQUIRIES@ec.europa.eu](mailto:ENQUIRIES@ec.europa.eu)

Please indicate clearly the reference of the call and topic to which your question relates (see call cover page). [FAQs](#) are available at the F&Tportal.

Technical: please use the IT Helpdesk [contact form](#) at the Funding & tender opportunities portal.

Contacting EISMEA

- EISMEA-SMP-COSME-ENQUIRIES@ec.europa.eu
- [FAQs](#) are available at the Funding & Tender opportunities portal
- When you go onto the portal:
 - Select the 'Single Market Programme'
 - Check the 'Grants' box only
 - Enter the call ID: "SMP-COSME- 2023-EYEUA-01"

THANK YOU!

**We wish you all
good luck with your applications!**