



Data Protection Notice for Cell and Gene Therapy Workshop, Webex, 29 June

Your personal data is processed in accordance with Regulation (EU) No 2018/1725¹ on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.

The data controller of the processing operation is the head of Unit of EISMEA.D01 of the European Innovation Council and SMEs Executive Agency (EISMEA).

The legal basis for the processing activities is/are

- *Article 5(1)(a) of Regulation (EU) 2018/1725 because processing is necessary for the performance of a **task carried out in the public interest** (or in the exercise of official authority vested in the Union institution or body)² laid down in Union law;*
- *Article 5(1)(d) of Regulation (EU) 2018/1725 based on **your explicit prior consent** for your non-mandatory personal data indicated below; - etc.].*

The purpose(s) of this processing is/are to

- Processing invitation and attendance lists;
- Event follow-up actions;
- Communication purposes linked to the current event (e.g. agenda, teaser, connection details, information material on the speakers, panellists, moderator, participant feedback);
- Communication purposes linked to future events (only if you have given your consent);
- Event reporting including taking photos and audiovisual material (speakers only) and their possible distribution and publication (only if you have given your consent);
- Statistical purposes;
- Historical purposes.

The following of your personal data are collected:

- Title (Ms, Mr, Dr, Prof)
- First name, last name, phone number and email address;
- Gender (female, male, prefer not to answer);
- Nationality;
- EIC grantee (yes, no);
- Organisation;
- Country;

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L295/39 of 21.11.2018).

² *EISMEA Establishment Act*: Commission Implementing Decision (EU) [2021/173](#) of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, the European Health and Digital Executive Agency, the European Research Executive Agency, the **European Innovation Council and SMEs Executive Agency**, the European Research Council Executive Agency, and the European Education and Culture Executive Agency and repealing Implementing Decisions 2013/801/EU, 2013/771/EU, 2013/778/EU, 2013/779/EU, 2013/776/EU and 2013/770/EU (OJ L 50/9 of 15.2.2021) [*and reference to the relevant legal basis of Horizon Europe / 3I / SMP programme (or H2020, COSME, Consumer programme for legacy action) or other*].

- Position in the organisation
- Audio-visual material (namely pictures and audio/video recordings of speakers presentations);

All personal data are **mandatory** for the purpose(s) outlined above.

*Please note that the event presentations might be **web-streamed** on YouTube after the event, and it is possible that speakers will be recorded. It is possible that **photographs** of speakers and participants will be taken during the event and might be used for related communication purposes³.*

The recipients of your personal data will be *authorised staff of the Agency and Commission in charge of the organisation and follow-up of the event, other event organisers or partner organisations, national authorities, security agents, authorised staff of Agency or Commission contractors , participants of the event* and bodies in charge of monitoring or inspection tasks in application of Union or national law (e.g. internal audits, Court of Auditors, European Anti-fraud Office (OLAF), law enforcement bodies).

[If relevant please adapt and include : The participants list might be distributed in writing to all the participants after the event and will include the following information:

Title, name, surname, organisation and country of organisation

Your personal data **will not be transferred** to third countries or international organisations.

The event will be organised [online] **using Webex.** ⁴

The processing of your data will **not include automated decision-making** (such as profiling).

The following technical and organisational security measures are in place to safeguard the processing of your personal data: The data will be stored on a secured Commission server.

Your personal data will be kept for a maximum period of **2 years** from 29 June 2021. Data will be *automatically* deleted at the end of this period.

You have the right to access your personal data and to request your personal data to be rectified, if the data is inaccurate or incomplete; where applicable, you have the right to request restriction or to object to processing, to request a copy or erasure of your personal data held by the data controller. If processing is based on your consent, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before its withdrawal.

Your request to exercise one of the above rights will be dealt with without undue delay and within **one month**.

Your right to information, access, rectification, erasure, restriction or objection to processing, communication of a personal data breach or confidentiality of electronic communications may be restricted only under certain specific conditions as set out in the **applicable Restriction Decision** in accordance with Article 25 of Regulation (EU) 2018/1725.

If you have **any queries** concerning the processing of your personal data, you may address them to the Head of Unit of EISMEA. (entity acting as data controller) via EISMEA-EVENTS@ec.europa.eu .

³ *Consider providing more details on the type of communication channels that might be used eg on Agency Internet, social media channels (which one), worldwide etc.*

⁴ <https://help.webex.com/en-us/nv2hm53/Cisco-Webex-Security-and-Privacy>

You shall have the right of recourse at any time to the EISMEA Data Protection Officer at EISMEA-DPO@ec.europa.eu and to the European Data Protection Supervisor at <https://edps.europa.eu>.

Version [*indicate here month – year of documents and its revision*]